

| Lithium Batteries Requirements & Risks Prevention Workshop & Test | | |
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| This session focuses on IATA Lithium Batteries requirements (PI 966, PI967, PI969, PI 970 Section II), and recent incident cases. | | |
| 1. | Course Type | Classroom Training |
| 2. | Target Group | Operations, Customer Service, Sales, and Warehouse/Transportation operators |
| | | who involve in documentation and/or physical handling lithium batteries |
| | | shipments (PI 966, PI967, PI969, PI 970 Section II) |
| 3. | Estimated Participants # | 20 participants per class |
| 4. | Location | As marked in the registration form / online |
| 5. | Duration | 4.5 hours (including 30 minutes of final written assessment with both English and Chinese. It is an open-book test.) |
| 6. | Objectives | Ensure the participants, |
| | | • To familiar and comply with the internal training requirements of IATA DGR |
| | | 3.9.2.6 & IATA DGR 1.6 (PI 966, PI967, PI969, PI 970 Section II) |
| | | • To introduce the checking on the documentation, e.g. Lithium battery letters, |
| | | SLI, Packing List, Invoice, MSDS and UN 38.3 |
| 7. | Contents | 2024 IATA DGR (PI 966, PI967, PI969, PI 970 Section II) |
| | | (Mainly focus on the practical handling on lithium batteries) |
| 8. | Regulatory requirements | IATA DGR 3.9.2.6 & IATA DGR 1.6 (PI 966, PI967, PI969, PI 970 Section II) |
| 9. | Language | Cantonese (for English & Putonghua, it would be subject to the special class |
| | | arrangement) |
| 10. | Recognition | A " Letter of Completion " for this course issued by Plus One Global Consulting Limited is awarded to participants obtaining a grade level of 80% or higher on the test. A special distinction is awarded to all participants obtaining a grade of 90% or higher. |
| | | Note: It is not a Hong Kong Civil Aviation Department Dangerous Goods Awareness Training (role b and role d) and it is not a Dangerous Goods Regulations (role a and role c) course. Completion of this course is not qualified to sign the Shipper's Declaration for Dangerous Goods. |
| 11. | Retest | One re-test is given but HKD 200 for the administration fee must be paid. |
| 12. | Learn the difference | We will demonstrate competency-based learning approach by our Instructor Mr. Maric Cheng to simulate participants to equip with the knowledge, skills and attitudes in relation to the responsible for IATA DGR 3.9.2.6 & IATA DGR 1.6. |



Training Policy - Registration

- 1. Kindly complete the registration form and send it to us to <u>training@plus-one.com.hk</u>, together with cheque payment made payable to PLUS ONE (please write down your name and course code on the back of the cheque).
- 2. Application will be treated on a first-come-first-served basis upon receipt of payment before lesson; seats can be reserved via sending completed enrolment forms via e-mail (training@plus-one.com.hk).
- 3. Payment can be company cheque or personal cheque.
- 4. Confirmation Letter with course details will be sent out by EMAIL, one week before the training.
- 5. For the training, the letter of completion will be passed to participant after the course if he/she passes the test.
- For any request that requires re-issue certificate service, PLUS ONE will impose a service charge of HK\$300.- upon the request.
 For details and procedure, please contact PLUS ONE directly.

Training Policy - Cancellations/Amendment/Change of Class/Refunds

- 7. Amendment (except Change of Class and Cancellation) can be made only one (1) time FREE-of charge on the application when the Acceptance Letter is issued. After that, an administration fee of HK\$300.- will be charged for each amendment/cancellation. No guarantee on amendments could be made within 3 working days before the start of the course.
- 8. Change of Classes received, PLUS ONE may in its sole discretion and without assigning any reason for its decision approve or reserve a seat for the registration in future course subject to the availability of seat or refuse any such application. An administration fee of HK\$300.- be charged for each request. No guarantee on change of class could be made within 2 working days before the start of the course.
- 9. After the commencement of the course, no refund will be given.
- 10. No Cancellation can be made on the registration when the Confirmation Letter is issued. No refund will be given in this case.



Training Policy - Others

- 11. The date & time of receipt of the registration by PLUS ONE will be taken as the official date & time of registration.
- 12. Registration is subject to PLUS ONE's approval. PLUS ONE reserves the right to reject any application in any circumstances and for whatever reasons. Submission of the enrollment form and cheque should NOT be construed as acceptance of admission.
- 13. PLUS ONE reserves the right to cancel any of the classes if there is insufficient enrolment or unforeseen difficulties arising from mounting the class(es).
- 14. Kindly be advised that if you have to be absent from any session of the course, you must inform the course tutor at tel: 3705 2100 and for attendance less than 80% may not be allowed to sit for the exam.
- 15. PLUS ONE reserves the right to change the program contents, schedule, number of seats or venue at any time and without prior notice if it so deems necessary. Those who would be affected by cancellation will be entitled to a full refund or reserve a seat for the enrollee in future course.
- 16. No training class will be held when the typhoon signal No.8 or above/Black Storm Warning is hoisted. Classes will be postponed with further notice.



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